

San Luis Coastal Unified School District
Minutes of the Measure D Citizens' Bond Oversight Committee - Monday, December 7, 2015
District Conference Room (B3) - District Administration Complex
1500 Lizzie Street - San Luis Obispo, CA

These minutes are pending approval.

1. Open Session - The meeting was called to order at 10:04 a.m.

1.01 Roll Call and Establishment of Quorum

Members Present: Chris Delaney, Jolie Dittmore, Jeannie Potter, Royaa Silver, Jim Stanfill

Members Absent: Chris Lopez, Ken San Filippo

1.02 Public Comment

No public comment at this time.

2. Action

2.01 Approve Minutes of October 5, 2015 Meeting

By motion of Chris Delaney, seconded by Jolie Dittmore, the minutes of the October 5, 2015 meeting were approved as submitted. (5-0-2; Committee Members Lopez and San Filippo absent)

3. Discussion

3.01 Annual Performance and Financial Audit Measure D Funds

Ryan Pinkerton reviewed the financial and performance audits.

Julie Lang said the auditors made sure the financial documents matched the bond documents and ensure we have internal controls in place to minimize potential errors or fraud. They look at the way things are reported to make sure they're aligned with general accounting principles and provide feedback on our processes. She reported there were no findings or recommendations with this audit.

Mr. Pinkerton added the control system in place as a district produce relatively clean audits over all. He directed the Committee to look at the expenditure page to compare it to the results of the audits.

Mr. Delany asked for clarification on the audit report. Discussion held regarding line items on the expenditure summary. Ms. Lang said she'd email the committee when further clarification was received from the auditors.

The Committee acknowledged the receipt of the audit.

3.02 CBOC Report to the Board of Education

Mr. Pinkerton reviewed the process by which the committee would submit the report to the Board.

By motion of Jeannie Potter, seconded by Royaa Silver, the committee approved the report to the board. (5-0-2; Committee Members Lopez and San Filippo absent)

3.03 Measure D Project Update

Mr. Pinkerton outlined the delivery methods the Board has selected to use for the projects. He reviewed the Measure D Personnel Costs including the stipend for Anthony Palazzo, and the hiring of Kelly Lee as the Administrative Assistant and Stephen Stewart to oversee the projects. He reviewed the consultant roles of Ron Holcombe and Julie Avnitt.

Mr. Palazzo reported on the cost analysis showing independent contractors as project managers will result in cost savings as projects come on board.

Ms. Silver asked why some projects are design-bid-build and some are design-build.

Mr. Palazzo explained the process by which the Board of Education has moved forward with design-bid-build and design-build, using design-bid-build to get a jump on smaller projects while using design-build for larger projects.

Mr. Pinkerton and Mr. Palazzo provided clarification as to the differences between design-bid-build and design-build with further information on methodology. Mr. Holcombe and Mr. Stewart shared their positive experiences with the processes. Mr. Pinkerton reviewed the projects currently slated for design-bid-build at the high schools, Bellevue-Santa Fe, Bishop's Peak, Teach, and CL Smith. He emphasized Board approval does not mean immediate construction, but the projects are moving

forward.

4. Adjournment

4.01 Next Meeting Date

By motion of Jolie Dittmore, seconded by Jeannie Potter, the meeting was adjourned at 11:02 a.m. to be reconvened on March 21, 2015 at 9:30 a.m.

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